

**Washburn Life**  
**(Washburn Area Improvement Association)**  
**(Official)**  
**Meeting Minutes**  
**May 13, 2025**

---

**Location:** Washburn City Hall

**Board Members Present:** Donna Sommer/ Rhonda Johnson/ Mark Lelm/ Staci Berube/ Richard Perkerewicz/ Alyson Teigen

**Board Members Absent:** Rashel Crowell (e)

**Others Present:** Ryan Botner/ Kandi Shape/ Savannah Hyttinen/

Meeting was called to order at 12:00 pm by President Donna Sommer.

- 1) Secretary Report:
  - a. Minutes from the April 8<sup>th</sup> meeting. (Mark made a motion to approve the minutes as written, 2<sup>nd</sup> by Staci) **Approved.**
  - b. Minutes from the April 15<sup>th</sup> special meeting (Richard made a motion to approve the minutes as written, 2<sup>nd</sup> by Mark) **Approved.**
- 2) Treasurer's Report: Staci reviewed the financial report as of May 13<sup>th</sup>. (Mark made a motion to approve the financial report as presented, 2<sup>nd</sup> by Richard) **Approved.**
- 3) Old Business:
  - a) **Board Position Appointment (Vacancy):** No Candidates for the open positions. Alyson Teigen turned in her letter of resignation. (3 Vacancies for board positions as of 5-13-25).  
  
Rhonda made a motion to accept Alyson's letter of resignation, 2<sup>nd</sup> by Richard. **Approved**
  - b) **Hwy 83 Billboards Bid Proposal (Painting):** Mark went over the proposal from S&R Concrete & Construction. Discussion on proposal and painting of the billboards.  
  
Mark made a motion to hold off on painting until another date. 2<sup>nd</sup> by Staci. The motion was amended by Donna to include the purchasing of materials (wood trim) to hang the sign/banner. 2<sup>nd</sup> by Mark. **Approved.**
- 4) New Business:
  - a) **Washburn Public Library Donation Request:** Kandi gave a small presentation on the summer reading program and went over her donation request for the program.  
  
Mark made a motion to give a donation of \$500 to the Washburn Public Library for their summer reading program, 2<sup>nd</sup> by Richard. **Approved.**
  - b) **Summer Baseball/Softball Insert Ad:** Rhonda went over the costs to place an ad in the 2025 Washburn Summer Baseball/Softball program booklet (Parks & Rec League)

Richard made a motion to place a ½ page ad combo (included 9 player sponsors) at the price of \$275, 2<sup>nd</sup> by Staci. **Approved.**

- c) **McLean Family Resource Center Donation Request:** Donna went over the request letter received from MFRC. They are asking for a donation to add freezers and a garage door to the food pantry area. Discussion.

Mark made a motion to donate \$200 to the MFRC for their food pantry project (garage door/freezers), 2<sup>nd</sup> by Staci. Richard amended the motion to make a donation \$500, 2<sup>nd</sup> by Mark. **Approved.**

- d) **Washburn Running Club Donation Request:** Donna read the letter received from the Washburn Running Club (Gavin Hetletved). They are asking for a sponsorship for the 25<sup>th</sup> Annual Coulee Trail Classic. Discussion.

Richard made a motion to donate \$75, 2<sup>nd</sup> by Staci. **Approved.**

- e) **Washburn Life Golf Tournament:** Discussion was held on hosting a golf tournament this fall at the PWGC. Alyson Teigen & Rachel Retterath have volunteered to oversee the event.

Mark made a motion to move forward with the Washburn Life Golf Tournament, 2<sup>nd</sup> by Staci. **Approved.**

- f) **June Meeting Date:** Discussion on skipping the June meeting due to the lack of board members able to attend the meeting.

Richard made a motion to skip the June meeting, 2<sup>nd</sup> by Mark. **Approved.**

5). **Coordinator Report:** Rhonda gave an update on what she has been doing the past month.

- a) Washburn Life website: The website is now “offline”, and people will be directed to washburnnd.com/washburn-life. Ae2S has agreed to host the domain & will bill Washburn Life. All files have been moved to Dropbox.
- b) Citywide Rummage Sales: There were 20 sales on the map. Many pop-up sales. Discussion on hosting a fall citywide before fall cleanup.
- c) Pizza Party: Rhonda spoke to Tracy Jaeger. Tracy was wondering when the best time would be to have the party for the kids. Rhonda will talk to Tracy again.
- d) ND Travel Conference: Rhonda attended the conference April 28-30 in Minot. She gave a quick review of the whole event.

**Next Meeting:** July 8<sup>th</sup> at 12 pm at **Washburn City Hall**

**Adjournment:** Meeting was adjourned at 12:44 pm by President Donna Sommer.

Rhonda Johnson  
Community Coordinator

Minutes submitted 5/14/2025.  
Approved 7/8/2025