

## WASHBURN PARK BOARD

### MONTHLY MEETING

July 17, 2025 - 6:00 PM

1. Jack called meeting to order at 6
2. Pledge was recited.
3. All members present. Rhonda Johnson, Keith Happip Daryl Metzger, Jen Wentz, Lynnette Lanning, And Paul Reynolds in attendance as well.
4. Agenda item 7 will be Riverboat Ferry 14 will be Mowing at Scottwood Motel 18 will be WRT Dana made motion to approve agenda with changes. Judy 2<sup>nd</sup> All Approve.
5. Jack made motion to approve June 2025 minutes. Dana 2<sup>nd</sup> All Approve
6. Paul gave financial report. Looking a little better then last year. Need to make sure the cd gets moved back to savings. Swimming lessons helped out again this year. State Aid coming in. Mike Nelson brought in papers for renewing insurance. Budget request needs to be turned in. Still getting unemployment request for Karly Smith. Jack made motion to approve, Brock 2<sup>nd</sup> All Approve.
7. Ferry at Riverside Park: Its in really bad shape, City thought they owned it but park board does. Roughly 30 years ago High School kids redid some of it. 13 years ago Lyons Club repainted it, For now keep the caution tape on and maybe look at just putting a fence around it , Kelli will check with Historical Society to get more info on it.
8. Naming of Softball/Baseball field by water treatment plant, Table for now legion will be talking about it at there meeting again.
9. Reserving softball field for Saylor Family reunion on Aug 1 4pm They can have at it as its a public field and anyone can use it.
10. Baseball/Softball Report: Windows in the concessions stand aren't working correctly. Rain is washing out along 3<sup>rd</sup> base line. Spent roughly \$1202 on supplies/food and brought in \$2853. We didn't have many umps for softball. Could use a tote to put extra hats/clothing in to keep clean. There was 45 girls for softball this year and the season went good. Will need some Chaulk and paint for nest year. Also need some more help in the concessions stand next year. Maybe charge an extra \$20 per family and you get it back if you help with concessions.
11. Jared Holznagel stepped in and help with the baseball director position, need his info to pay him. Have him do everything minus the drug testing. Parents who stepped in and helped out will get \$25 in Washburn bucks per parent. Should maybe to a survey on what to do for coaching next year.

12. Maintenance Coverage for Kris: Jack made motion to allow Noah Olson to help Dana 2<sup>nd</sup> all Approve. Jack also made motion to offer Noah a full time position and pay him \$20 an hour. Kelli 2<sup>nd</sup> All Approve
13. Maintenance Expectations: The park board vehicles need to be kept at the shop when not being used for Park Board Work. Too Much of a liability when they are else where when not being used. Only people covered under Park Board Insurance can be in or on park board Vehicles/Mowers. We need to have a little more structure and start filling out time cards on what's actually being done and hours that are being worked, and need to be signed off on as well. Not trying to micro manage.
14. Mowing at the Scottwood Motel: Scottwood said theyd pay 300 per month, but there is just to much of a liability on the park board for that to happen, Brock Made Motion to not allow this to happen, Dana 2<sup>nd</sup> All Approve.
15. ISI Contract: There was things that were not billed from last year that were done and then also stuff that was being done that wasn't on original contract so they are sending a bill for these items. Inserted email: Kelli, could you Ask Nate Nygaard from ISI to come to the meeting to discuss the unbilled lawn care. For those that aren't aware, ISI did not bill us correctly in 2024 for Riverside Park and the Community Garden:

**Riverside Park (92,668 sq feet)**

\$900/application weed & feed

5 unbilled applications from 2024 = \$4500

2 unbilled applications from 2025 = \$1800

**Community Garden (11,103 sq feet)**

\$138/application weed & feed

5 unbilled from 2024 = \$690

2 unbilled from 2025 = \$276

Total= \$7266

These numbers were from June 27, 2025 and I believe they have done another application since so these numbers have probably changed. We had Nate from ISI on speaker phone discussing this info. Came to a conclusion if them giving us a 25% discount on that billing. We asked Nate to come sometime this fall or early spring to come up and have a sit down with us and we can go over EVERYTHING we need sprayed and such to make sure its all correct for our contact next year and moving forward.

16. Pool Manager: Need gutter extensions on gutters to still help with rain water. Need a different hose for pool vacuum. Weeds in pool deck area are bad. Jen asked Kris to spray he said he did but were still bad, Lifeguards pulled them. Closing date: wanted to maybe stay open longer past school starting but lifeguards are in sports, Closing date

will be 17<sup>th</sup> of August. The Sunshade is getting fixed as it was ripped in one of the storms.

17. Lift Chair: We need to get one ordered. Jack made motion to allow Jen to spend \$10,000 Dana 2<sup>nd</sup> All Approve.

18. WRT: Need to get paperwork to make sure the right people are on the account to make changes when needed. Also need to look into adding a camera or two at the pool, or better cameras.

19. Pool Project Update: Table

20. Donation Jars: Judy has then ready and can go out to businesses.

21. Special Meeting for Pool Fundraising: Looking at dates.

22. Portfolio Updates: Table as we are reorganizing.

23. Reorganization:

A: President: Jack Nominated Accepted Kelli Motion Brock 2<sup>nd</sup> All Approved.

B: Vice President: Brock Nominated Denied Dana Nominated Accepted Kelli Motion Jack 2<sup>nd</sup> All Approve

C: Secretary: Kelli Nominated Accepted Jack Motion Brock 2<sup>nd</sup> All Approve

Jack made motion to have Jack Dana and Kelli added to the bank accounts and take Brock and Judy Off. Dana 2<sup>nd</sup> All Approve.

24. Portfolios:

A: Baseball/Softball: Brock

B. Maintenance: Dana

C. Parks: Kelli

D: Pool: Dana

E: Golf: Jack

F: Fundraising: Judy

25. Motion to Adjourn by Judy at 8:27 Kelli 2<sup>nd</sup> All Approve.

Next Meeting August 13, 2025 6:00 P.M.