

Washburn City Commission  
Official Meeting Minutes  
Monday, August 8, 2022  
6:30 p.m., City Hall

Members Present: Larry Thomas, Don Simon, Keith Hapip, Jamie Weber, Timothy Dockter  
Absent: None

President Thomas called the regular commission meeting to order at 6:30 P.M.

Dockter motioned to approve July 11, 2022 commission meeting minutes. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Simon motioned to approve July 25, 2022 special commission meeting minutes. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Simon motioned to accept July financials. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve a special event permit for the Captain's Cabin on August 13<sup>th</sup>. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas motioned to approve a special event permit for the Riverboat Saloon on September 10<sup>th</sup>. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Lori Blotske was present with a 50/50 raffle permit for the TAG Group. Dockter motioned to approve the local permit. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to waive the fees at the Memorial Building for the Lion's Club hosting a benefit, Aaron Jacobs. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

ND Assistive is putting on a community wellness fair at the Memorial Hall on September 21<sup>st</sup>. It is open to all vendors. They were asking for a waiver of fees. The vendors have a fee to pay as well as making money off their product sold. Dockter motioned to deny the waiver of fees due to money being made. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Judy Beaudry with the Park Board was present to discuss their request of \$25,000 for a new roof at the Washburn Swimming Pool. The commission has concerns about the pool and parks within the town and would like to have a meeting with the Park Board to discuss these issues and the future of the swimming pool. Dockter motioned to deny this request until a sit-down meeting is had with the Park Board. Simon seconded. Upon roll call, all members present voted aye.

There was a water main break on 4<sup>th</sup> Ave last fall that needed to be dug up in front of Jim Stoppler's yard. The city recommended to wait until spring to seed his yard, but he insisted they

do it last fall. The grass never grew like it should have. This summer Stoppler had it landscaped and submitted the bill to the city. Hapip moved to deny the request for reimbursement because he did not talk to the city prior. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

The city is looking at purchasing a new pickup and they can qualify for state bid pricing. Dockter motioned to purchase a 1-ton F350 long box between \$45K-50K. Purchase will come out of one-percent sales tax. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

The airport has black dirt they are willing to give to the city. Larry will help haul it down to the compound. They will look at selling the dirt up in Heritage Heights.

Dockter moved to bring off the tabled item – Archive Social. Hapip seconded. Upon roll call, all members present voted aye. Motion carried. Thomas motioned not to sign up with Archive Social at this time. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to increase Bredlow's pay to the same as Richard's. Simon seconded. Upon roll call, all members present voted aye. Motion carried. Effective July 24<sup>th</sup>.

2023 Budget – Airport is pulling their request for extra funding at this time. They just want their 4 mills. Simon motioned to approve the 2023 preliminary budget at 69 mills in general with a total of 78 mills overall. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas motioned to have the 2023 budget public hearing on September 12<sup>th</sup> at 6:00 PM with the regular commission meeting to follow. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

#### AE2S Update:

The City needs to make a decision on the route they want to proceed with the intake project before they will be placed on the state water commission meeting agenda. The RRWSP should be sending out a tech memo for the city to review.

Lagoon dredging – needs to be done. Adam is getting quotes.

Sewage grinder keeps jamming. Need to find a solution.

#### Portfolios:

Dockter – a letter will be sent out to all residents advising what can be put down the sewer lines and what can't. There has been issues lately with this.

Weber – pole on highway 83 will be fixed next week.

Hapip – nothing

Simon – nothing

L. Thomas – nothing

Brandt – concrete needs to be poured where a utility company dug up – see if we can invoice them and order the concrete to fix a couple other places in town as well

A. Thomas – the sprayer should be here end of the month. Working on a patching list. Matt and Zach will attend a water/wastewater training.

**Docker motion to pay the bills.**

363 WEST RIVER TELEPHONE	655.64
65 CIRCLE SANITATION	8366.50
Payroll	9047.82
FIT EFTPS	2891.90
SIT ND DEPT OF REVENUE	1006.33
AFLAC DAYCARE CHELSEY LAZIER	384.62
Payroll	9390.54
FIT EFTPS	3066.17
AD&D UNUM	37.59
AFLAC ACCIDENT AFLAC	266.76
RETIREMENT AMERICAN FUNDS	1069.32
323 US POSTAL OFFICE	192.70
11 ARAMARK	466.34
16 AT& T MOBILITY	102.30
50 C & H GLASS	264.60
54 CARDMEMBER SERVICES	157.62
83 DACOTAH PAPER COMPANY	171.68
86 DAKOTA AGRONOMY PARTNERS	862.50
113 EGGERS ELECTRIC	1456.66
117 ENERBASE COOPERATIVE	1089.57
157 HAWKINS	10474.37
168 INNOVATIVE OFFICE SOLUTIONS	168.19
182 KRAUSES SUPERVALU	26.59
191 LIBERTY BUSINESS SYSTEMS	100.00
204 MCLEAN COUNTY IMPLEMENT LLC	66.87
205 MCLEAN COUNTY SHERIFF DEPT	14501.26
213 MVTL	52.15
216 ND DEPT OF ENVIRONMENTAL QUALITY	195.96
223 ND LEAGUE OF CITIES	225.00
228 ND SEWAGE PUMP AND LIFT STATION C	700.00
29 NORDAK NORTH PUBLICATIONS	208.46
244 NRG TECHNOLOGY SERVICES	659.34
248 ONE CALL CONCEPTS	10.40
279 SALHUS SEPTIC PUMPING	200.00
282 SCOTTS HARDWARE	159.35
337 WAGON WHEEL LUMBER	427.45
343 WASHBURN AUTO BODY	251.90
360 WEBER ELECTRIC INC	125.00
410 ZACH BREDLOW	100.00

**Simon seconded. Upon roll call, all members present voted aye. Motion carried.**

**Next regular commission meeting is September 12, 2022 following the budget public hearing.**

Thomas adjourned the meeting at 8:02 p.m.

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Chelsey Brandt, Auditor  
City of Washburn

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Larry Thomas, President  
City of Washburn