

Washburn City Commission
Official Meeting Minutes
Monday, May 8, 2023
6:30 p.m., City Hall

Members Present: Larry Thomas, Don Simon, Keith Hapip, Jamie Weber, Timothy Dockter
Absent: None

Pledge of Allegiance was recited.

President Thomas called the regular commission meeting to order at 6:30 P.M. He stated that a gaming authorization for the Captain's Cabin would be added to the agenda.

Dockter read a statement addressing how meetings will go and asked for commission approval for Hapip Jr and himself to put together a guideline for how commission meetings will go in the future. Thomas appointed Dockter and Hapip Jr to put together something for the next meeting.

Dockter motioned to approve the April 10, 2023 Board of Equalization meeting minutes. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve April 10, 2023 commission meeting minutes. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve April 26, 2023 commission meeting minutes. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

Hapip motioned to accept April financials. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Simon motioned to designate the Leader News as the official city newspaper. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve Gaming Site Authorization for the Washburn American Legion Post #12 for Riverboat Saloon for 7-1-2023 thru 6-30-2024. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Hapip Jr. motioned to approve Gaming Site Authorization for the Washburn American Legion Post #12 for Memorial Hall from 7-1-2023 thru 6-30-2024. Weber seconded. Upon roll call, all members present voted aye. Motion carried.

Simon motioned to approve Gaming Site Authorization for the Washburn American Legion Post #12 for the Captain's Cabin for 7-1-2023 thru 6-30-2024. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve a gaming permit for a quilt raffle. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas motioned to approve a gaming raffle permit and waiver of fees to the memorial building for Friday night as well. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Hapip Jr. motioned to approve a special event permit for the Riverboat Saloon during Riverboat Days. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Hapip Jr. motioned to approve Friday's special event permit for the Captain's Cabin during Riverboat Days. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Simon motioned to approve Saturday's special event permit for the Captain's Cabin during Riverboat Days. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Simon motioned to approve the demolition derby special event for the Captain's Cabin on June 17th. Hapip Jr seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter motioned to approve the road closure of 6th Ave on May 23rd from 2-4 PM for the groundbreaking ceremony of the school renovation. Hapip Jr seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas motioned the approval of a liquor license transfer from Superpumper Licensing Inc to Parkland USA Corporation dba Superpumper. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Dockter read the official proclamation for Tree City USA. Dockter motioned to accept as read. Weber seconded. Upon roll call, all members present voted aye. Motion carried.

Discovery Wind was present to give an update on the wind project. They are asking the City of Washburn for a letter of support to take to the county planning and zoning meeting. The commissioners asked for more time to look into this a little more.

Rashel Crowell was back to discuss her ideas for expanding the dog park. It was decided that this should go to a committee meeting first to hash out all the details before coming to the commission. Weber and Dockter are on buildings and grounds so they will coordinate a meeting time to discuss the details.

Rashel Crowell was also present to discuss putting up signs around town that would give directions to the park, the museum, etc. She was asked to send the information to the city office.

Open enrollment for health insurance is open. We met with our rep a couple times to decide what plan was the best option. Hapip motioned to go with BlueCare Platinum 80 250. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas motioned to accept the police contract for \$184,456.08 for 2024. Hapip Jr seconded. Upon roll call, all members present voted aye. Motion carried. Dockter thanked the police department and let them know that the commission appreciates all that they do.

Brandt presented a new quote from Marco. It includes a new copier and a monthly contract fee of \$143.54. Thomas motioned to go with Marco for \$143.54 a month. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Hapip Jr motioned to hire Sadie Blum at \$19/hour. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

AE2S Update:

2023 Street Improvement Project:

BND loan fund request #1 can be drawn.

Pre-construction meeting was held with Bechtold Paving and On Point Construction.

Construction is scheduled to start on May 17th.

Intake Project:

FEMA grant is closed out.

Red River Valley Water Supply Project:

Tim Mahoney and Bruce Grubb came to Washburn for another meeting as well as Kip Kovar.

They are helping to find all financial means to make the connection as cheap as possible for the city.

Lead Service Line:

AE2S was selected to be a vendor for the lead service line project. Inventory needs to be done by October 2024 and there are grants available to help with this.

Portfolios:

Dockter – nothing

Weber – nothing

Hapip – nothing

Simon – nothing

L. Thomas – nothing

Brandt – Still looking for special assessment committee members. Clean up Week May 15-20.

Open walk discussion on closing dates.

A.Thomas –Zach passed his level 1 water treatment plant operator class and distribution.

Concrete was poured at fish cleaning station should be opened back up soon.

Dockter motioned to pay the bills.

General:

Hapip Jr seconded. Upon roll call, all members present voted aye. Motion carried.

Next regular commission meeting is June 12th, 2023 at 6:30 PM.

Thomas adjourned the meeting at 7:47 p.m.

Chelsey Brandt, Auditor

City of Washburn

Larry Thomas, President

City of Washburn