

Washburn City Commission
Official Meeting Minutes
Monday, February 7, 2022
6:30 p.m., City Hall

Members Present: Larry Thomas, Don Simon, Mike Herdt, Timothy Dockter, Kollin Syverson
Absent: None

President Thomas called the regular commission meeting to order at 6:30 P.M.

Dockter motioned to approve January 10, 2022, commission meeting minutes. Syverson seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas stated that the special meeting minutes needed a correction. Monday needed to be changed to Thursday. Thomas motioned to approve January 20, 2022, special meeting minutes with the correction. Herdt seconded. Upon roll call, all members present voted aye. Motion carried.

No financials for the month.

A building permit for Richard Perkerewicz was discussed. He was among the residents that received clean up letters back in September. The commission wanted to remind him that he needs to get that property cleaned up before a building permit will be issued.

Brandt presented the Back Flow Ordinance. This ordinance is currently just for commercial and multi-dwelling buildings. A survey has been sent out to everyone that this pertains too. This will help the city determine who will be affected by this. Thomas motioned to forego the reading and accept it as written. Dockter seconded. Syverson-nay, Dockter-aye, Herdt-aye, Simon-aye, Thomas-aye. Motion carried. Thomas motioned to accept first reading of Ordinance #157 = Backflow Prevention. Doctor seconded. Syverson-nay, Dockter-aye, Herdt-aye, Simon-aye, Thomas-aye. Motion carried.

Brandt presented the pledge of securities report from Tru Community Bank. Dockter motioned to accept the funds. Herdt seconded. Upon roll call, all members present voted aye. Motion carried.

A resident had called inquiring about vacant lots up in Heritage Heights. Brandt informed him that currently they do not have any utilities ran to them but would look at ideas on how to develop that area. Eric, with AE2S presented a map that he would recommend doing if the city wanted to pursue this project. The project cost would be at least one million dollars and right now there are only ten lots to develop so not cost effective. There could be a possibility of expanding this project so more lots would be available. Thomas will appoint a committee to research this and come up with some ideas.

AE2S Update:

Intake Project-additional funding request is still being reviewed. Need to obtain two permits from the US Corp of Engineer yet.

Service to Blue Flint-prelim design & cost estimates are still being gone through. The geotech work should begin this week or next week.

Portfolios:

Syverson – Lining up meeting with McLean Sheridan to discuss water rates.

Dockter – nothing

Herdt – Legion is working on replacing a window and the MH basement kitchen. Brandt asked if there could be communication on the projects being done. The Basement was rented for last weekend and somewhere between checking in on Thursday and Saturday – it was tore apart and left a mess. Brandt showed pictures and asked if the renter could be refunded her fees. Thomas motioned to refund money. Dockter seconded. Upon roll call, all members present voted aye.

Simon – Windmills are being discussed at next county planning & zoning meeting.

Thomas – nothing

Brandt – Will be gone February 14-16. Taste of Washburn is March 26th. The city will do lemonade and coffee again. Will figure out what else.

Syverson motioned to pay the bills.

31408	MC	323 US POSTAL OFFICE	296.57	1/22
31409	SC	11 ARAMARK	446.14	2/22
31410	SC	16 AT& T MOBILITY	102.70	2/22

31411	SC	29	BHG LEADER NEWS	574.00	2/22
31412	SC	34	BOBCAT OF MANDAN	199.09	2/22
31413	SC	54	CARDMEMBER SERVICES	862.84	2/22
31414	SC	82	D & E SUPPLY	934.88	2/22
31415	SC	117	ENERBASE COOPERATIVE	1647.65	2/22
31416	SC	123	FARMERS UNION INSURANCE	737.00	2/22
31417	SC	377	FRONTIER PRECISION, INC	1650.00	2/22
31418	SC	157	HAWKINS	3048.41	2/22
31419	SC	407	I STATE TRUCK CENTER	114.83	2/22
31420	SC	167	INDUSTRIAL LUBRICANT COMPANY	154.40	2/22
31421	SC	168	INNOVATIVE OFFICE SOLUTIONS	98.89	2/22
31422	SC	191	LIBERTY BUSINESS SYSTEMS	173.84	2/22
31423	SC	194	LINDELL LAW OFFICE	830.00	2/22
31424	SC	204	MCLEAN COUNTY IMPLEMENT LLC	142.14	2/22
31425	SC	205	MCLEAN COUNTY SHERIFF DEPT	14501.26	2/22
31426	SC	213	MVTL LAB	25.00	2/22
31427	SC	217	ND DEPT HEALTH LAB SERVICES/MICRO	32.00	2/22
31428	SC	235	ND WORKFORCE SAFETY	2948.13	2/22
31429	SC	239	NEWMAN SIGNS INC	92.16	2/22
31430	SC	244	NRG TECHNOLOGY SERVICES	659.34	2/22
31431	SC	248	ONE CALL CONCEPTS	2.50	2/22
31432	SC	252	PAINTED WOODS GOLF COURSE	35000.00	2/22
31433	SC	265	RDO EQUIPMENT	14.00	2/22
31434	SC	282	SCOTTS HARDWARE	454.51	2/22
31435	SC	406	SWANSTON EQUIPMENT CORP.	10500.00	2/22
31436	SC	337	WAGON WHEEL LUMBER	74.75	2/22
31437	SC	338	WAIA	1416.31	2/22
-89807	P	SIT	ND DEPT OF REVENUE	834.51	12/21
-89806	P	Unempl. Insur.	JOB SERVICE NORTH DAKOTA	83.11	12/21
-89805	P	Payroll		9790.99	1/22
-89799	P	AFLAC DAYCARE	CHELSEY LAZIER	384.62	1/22
-89798	P	FIT	EFTPS	3188.06	1/22
-89796	P	Payroll		1867.03	2/22
-89789	P	FIT	EFTPS	3277.15	2/22
31405	P	AFLAC ACCIDENT	AFLAC	212.52	1/22
31406	P	AD&D	UNUM	40.68	1/22
31407	P	RETIREMENT	AMERICAN FUNDS	777.84	1/22

Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Next Meeting March 14, 2022.

Thomas adjourned the meeting at 7:36 p.m.

Chelsey Brandt, Auditor

City of Washburn

Larry Thomas, President

City of Washburn