

Washburn City Commission
Official Meeting Minutes
Monday, January 10, 2022
6:30 p.m., City Hall

Members Present: Larry Thomas, Don Simon, Mike Herdt, Timothy Dockter, Kollin Syverson
Absent: None

President Thomas called the regular commission meeting to order at 6:30 P.M.

Thomas noted a change to the meeting minutes from December 12th. Dockter motioned to approve December 12, 2021, commission meeting minutes. Syverson seconded. Upon roll call, all members present voted aye. Motion carried.

Herdt motioned to approve December 27, 2021, special meeting minutes. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Brandt went through a couple funds with the commissioners about their balances. Syverson motioned to approve December financials. Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas brought up commercial dumping during city clean up week. In the past, it has typically only been for residential accounts. Scott's Hardware asked for permission to utilize the roll-offs during clean up week in May of 2020 to dispose of their appliances. The commission granted permission then, stating they would address it at a later date. In the past, other businesses have been turned away. Dockter motioned to not allow any commercial dumping during clean up week. Syverson seconded. Upon roll call, all members present voted aye.

Thomas motioned to accept the Municipal Judge Annual Report for 2021. Herdt seconded. Upon roll call, all members present voted aye. Motion carried.

Herdt motioned to waive the MH Rental Fee for Washburn Life to hold their annual Taste of Washburn event there. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas informed the commission that there were three trees that needed to be cut down before final payment would be made to Doug Price for the purchase of his land for the new water intake site. Thomas motioned to authorize final payment, \$67,500 for the land and \$2,000 for cutting down the trees to Price. Dockter seconded. The construction easement has been signed. Upon roll call, all members present voted aye. Motion carried.

The state is implementing a new back flow ordinance to protect the public water system from contaminants or pollutants to all commercial buildings. The first step would be to determine the cities legal authority and start working on an ordinance.

Thomas motioned to authorize a single commissioner's spending limit up to \$1,500 for discretionary spending. Simon seconded. Upon roll call, all members present voted aye. Motion carried.

Simon motioned to hire Zachary Bredlow for \$23 an hour, starting on January 24th. He will move to Washburn within the year. Syverson seconded. Upon roll call, all members present voted aye. Motion carried.

Thomas presented a rough draft of a snow ordinance. It will be reviewed and updated.

AE2S Update:

Blue Flint is paying for land purchase and tree removal. McLean-Sheridan is paying for the survey.

FEMA went through a change of leadership so still waiting to hear on the grant extension.

Portfolios:

Syverson – Setting up a meeting with Mclean Sheridan to discuss increasing water rates. Made a reminder to keep the gate heated at the Water Treatment Plant so that it can be secured at all times.

Dockter – Tickets are being issued under the new parking ordinance.

Herdt – The Lions would like to put a TV and sound bar in the basement of the Memorial Hall. Still working on getting the cleaning machine working for the gym floor. Tunnel is blown in and would like it addressed.

Simon – Would like to have a letter of accommodation written up for Adam's file.

Thomas – reminder for shop employees to be working on their class B license. Found a tar machine in Minot.

Brandt – Asked about snow piles that haven't been removed. Can't do much without an ordinance.

A Thomas – There was a sewer backup over the weekend. Reminder not to dump grease down drains.

Syverson motioned to pay the bills.

1100 Farmers Sec. XX0074

-99897	209 MIDCO	88.00
-99896	363 WEST RIVER TELEPHONE	653.44
-99894	207 MDU	1429.67
-99893	250 OTTERTAIL POWER	5403.81
-99892	65 CIRCLE SANITATION	8303.10
-99891	206 MCLEAN ELECTRIC	172.50
-89825	Payroll	8384.71
-89819	AFLAC DAYCARE CHELSEY LAZIER	384.62
-89818	AFLAC-FLEX CHELSEY LAZIER	173.07
-89817	FIT EFTPS	4660.37
-89814	Payroll	9151.07
-89808	FIT EFTPS	2950.08
31364	93 DAKOTA WEST CREDIT UNION	550.00
31365	65 Timothy Dockter	415.57
31366	61 Michael J Herdt	1575.86
31367	11 Lauren L Hunze	918.85
31368	62 Donald T Simon	1572.83
31369	63 Kollin D Syverson	1575.86
31370	64 Larry A Thomas	2201.58
31371	AD&D UNUM	40.68
31372	RETIREMENT AMERICAN FUNDS	729.48
31373	AFLAC ACCIDENT AFLAC	212.52
31374	323 US POSTAL OFFICE	523.54
31375	96 DANA BRANDT-K&D SERVICES	125.00
31376	11 ARAMARK	400.54
31377	16 AT& T MOBILITY	76.96
31378	29 BHG LEADER NEWS	26.42
31379	30 BLACK MOUNTAIN SOFTWARE	8647.00
31380	51 CANADIAN PACIFIC RAILWAY	100.00
31381	54 CARDMEMBER SERVICES	91.28
31382	65 CIRCLE SANITATION	790.00
31383	370 COLLIERS SECURITIES LLC	500.00
31384	78 CORE & MAIN LP	2570.00
31385	102 DIRTY DEEDS EXCAVATING	9459.96
31386	106 DOUG & MARLENE PRICE	69500.00
31387	405 FIRE EXTINGUISHING SYSTEMS INC	259.85
31388	157 HAWKINS	5522.42
31389	168 INNOVATIVE OFFICE SOLUTIONS	33.66
31390	204 MCLEAN COUNTY IMPLEMENT LLC	159.40
31391	205 MCLEAN COUNTY SHERIFF DEPT	14501.26
31392	201 MCLEAN COUNTY TREASURER	34638.04
31393	404 MIDWEST DOORS	2338.70
31394	217 ND DEPT HEALTH LAB SERVICES/MICRO	80.00
31395	216 ND DEPT OF ENVIRONMENTAL QUALITY	267.47
31396	244 NRG TECHNOLOGY SERVICES	659.34
31397	265 RDO EQUIPMENT	70.47
31398	378 ROCKY MOUNTAIN PRINT SOLUTIONS, I	93.62
31399	282 SCOTTS HARDWARE	946.35
31401	381 VALLI INFORMATION SYSTEMS, INC	100.41
31402	337 WAGON WHEEL LUMBER	384.92
31403	338 WAIA	1955.06
31404	360 WEBER ELECTRIC INC	52.06

Dockter seconded. Upon roll call, all members present voted aye. Motion carried.

Next Meeting February 7th, 2022.

Thomas adjourned the meeting at 7:42 p.m.

Chelsey Brandt, Auditor
City of Washburn

Larry Thomas, President
City of Washburn